

AQUADOME POOL RENTAL INFORMATION

June 2008 – August 2008

- ◆ Fill out the application. Please indicate your choice of private or public pool rental and the date of your choice. Be sure to **sign** and **date** your contract.
- ◆ Read the “Important Information for Holding a Pool Party” letter. **Sign** one copy of the letter and attach it to your rental form along with your payment. Keep the other copy for your information.
- ◆ Attach payment (check or credit card) for the full amount which includes the \$25 security/cleaning deposit.
- ◆ All non-residents will be charged an additional \$30 for all rentals.
- ◆ Mail or drop off or fax the contract, payment, and letter to: Buffalo Grove Park District
Attn: Chuck Burgess
530 Bernard Dr.
Buffalo Grove, IL 60089
F: (847) 459-5741

PRIVATE POOL RENTAL INFORMATION

Your party will have exclusive use of the pool and facility and will not be open to the general public.

All private rentals can accommodate up to 100 people in the pool and 30 people in the party room.

Package #1

1 hour of swimming
1 hour in party room*
Water Walkway
Balls & Noodles

\$175

Package #2

1 hour of swimming
1 hour in party room*
Water Walkway
Balls & Noodles

Choice of inflatable:

Lobster Bug
Hippo Polar Bear
Shark

\$275

Package #3

1.5 hours of swimming
1 hour in party room*
Water Walkway
Balls & Noodles

Choice of inflatable:

Lobster Bug
Hippo Polar Bear
Shark

\$310

AQUADOME POOL SWIMMING TIMES FOR PRIVATE RENTALS:

Saturdays: **4-6 pm or 6-8 pm ** or Sundays: ** 4-6 pm or 6-8 pm **

*** Rental times may not always be available due to Lifeguard Training, SCUBA Programs or swim meets.*

All private rentals include use of a birthday banner and 3 table coverings. A refrigerator/freezer is available.

PUBLIC POOL RENTAL INFORMATION

Parties may be held during all public open swim times. You will be charged a daily admission for all guests and their families (swimming or non-swimming) and you may rent the party room for an additional \$75 fee.

Public swim times are published in the current Park District Leisure guide.

Your party room rental will include use of a birthday banner and 3 table coverings. A refrigerator/freezer is available.

Buffalo Grove Park District

Application for Aquadome Pool Rental

Directions

- ❖ Complete this contract and all other forms, being sure to sign and date it at the bottom.
- ❖ Return the completed contract and appropriate forms to our office along with your full rental fee that includes the \$25 security/cleaning deposit in the form of a check or give us your credit card information at the bottom of this contract.
- ❖ DO NOT make any other arrangements for your rental until you receive the approved confirmation copy of this form. Acceptance of this form and payment does not mean that your rental has been processed or scheduled.
- ❖ Please do not call the Park District unless you do not receive your confirmation copy within one week of submitting this application.
- ❖ Any change in this contract after it has been approved will result in your having to complete another contract and pay a change in contract fee in the amount of \$10 for administrative expenses.
- ❖ All persons entering the pool – including spectators (non-swimmers) are required to pay an admission fee during open swim parties.

Aquadome Rental Information

<i>Date Requested:</i> _____	<i>Swimming Time:</i> Start time: _____ Finish time: _____	<i>Party Room Time:</i> Start time: _____ Finish time: _____
---------------------------------	--	--

(Choose one)
 Private Rental _____
 Public Swim* _____

**If you are requesting time for public swim you will be required to pay the daily admission fee for each party guest.*

Contract Applicant

Name: _____ Home phone: _____ Alternate phone: _____
 Address: _____ City: _____ Zip: _____
 Email Address: _____

Number of People Attending

Children: _____ Adults: _____ Ages of Children: _____

Fees and Options

Package Choices:	Other Fees:	Circle option desired: (Does not apply to package #1)
Package #1: \$175 _____	Party Room \$75 _____	Choice of inflatable:
Package #2: \$275 _____	Non-Resident \$30 _____	Mini Lobster Bug
Package #3: \$310 _____	Change in contract \$10 _____	Polar Bear Hippo
	Public Swim Prepay \$ _____	Shark
	Extra ½ hr pool time \$50 _____	
Subtotal: \$ _____	Subtotal: \$ _____	Total Fees: \$ _____

Approval

My signature indicates that I have read and agree to the conditions listed on this form, as well as the pool rules and the waiver and release of claims on the back of the form.

_____	_____	_____
Total Fees	Visa/MasterCard/Discover	Rental Approval
_____	_____	_____
Signature of Applicant	Deposit/Check #	Expiration Date

		Date

Buffalo Grove Park District
Aquadome Pool Rental
Waiver and Release of All Claims

It is fully understood and agreed by the parties that the sponsoring organization guarantees to indemnify and hold harmless the Buffalo Grove Park District, its public officials, employees, volunteers and agents against any and all suits of any manner which might arise as a result of covered activities.

The sponsoring organization further agrees to defend said District, its public officials, employees, volunteers and agents against any and all expenses in the defense of any suit of any type arising out of the covered activity or any damages, judgment or decree which might be awarded against said District in the event that the suit should be brought as the result of the covered activity (ies) as identified above.

Pool Rules

1. No person suffering from any contagious disease or infectious condition shall be allowed to enter the pool.
2. Tobacco is not permitted anywhere in the facility. Food and drink are restricted to designated areas only.
3. Personal conduct within the pool facility must be such that the safety of self and others is not jeopardized. No running, boisterous or rough play, except supervised water sports are permitted.
4. People in street shoes, and other spectators, are not allowed in the wet areas of the facility.
5. Spitting of water, blowing the nose or otherwise introducing contaminants into the pool is not permitted.
6. Glass, soap, candy bars, lotion or other material that might create hazardous conditions or interfere with the efficient operation of the swimming pool shall not be permitted.
7. Diving in the shallow water is not permitted.
8. Caution shall be used when using the diving boards.

Important Information for Hosting an Aquadome Pool Party

Size of Your Group:

It is important that we know how many people will be in attendance at your party since this is how we determine how many lifeguards to schedule. Because state law requires us to report anyone in the pool area as a bather, regardless of whether they are swimming, you must count spectators in the total also. Be as accurate as possible. Once your contract is accepted, you cannot change the totals unless you pay a "Change-of-Contract" fee. **If more people show up than you show on your contract the pool staff will NOT be able to allow them all in the pool area at one time. If you are bringing a group to a public swim period remember that everyone who enters the pool area will be charged an admission fee, regardless of whether they are swimming or not.**

Available for Your Use:

Please keep in mind that there are only three tables and twenty-four chairs in the Aquadome's party room and NO MORE.

As the renter, you are responsible for set-up and cleaning of the room, tables and chairs.

If you have a larger group, you should probably plan on going elsewhere after your pool time. We have a refrigerator/freezer available to keep your snacks cold but is not very large so you may want to bring coolers. We advise that you bring your own locks for lockers because there are none available and the pool staff cannot take responsibility for person belongings.

Weak or Non-Swimmers:

If your group will have any young children who are weak or non-swimmers and you plan to have them wear floatation devices, keep these policies in mind:

- 1) Floatation devices MUST attach directly to the child's body. This excludes kick boards, inner tubes and other toys. Acceptable types of floatation devices include float belts and life jackets.
- 2) When a child requires a floatation device to be in the water, an adult MUST be in the water, within an arm's reach at all times. Adults may only supervise one child with a floatation device at a time.
- 3) The Park District **does not** provide floatation devices for private rental groups.

When to Arrive:

Please avoid arriving at the pool more than 20 minutes before your scheduled time. There are so many other activities scheduled at the pool that staff will not be able to give you their full attention. If you want to have access to the party room while your group is swimming you must reserve and pay for it. This will assure that it is available.

Pool Policies and Rules:

Since many people who come to a private rental are coming to the pool for the first time they are often unaware of the pool rules and policies. To help everyone have fun and stay safe, the pool staff will spend a few minutes describing the rules before letting them swim. This will take less time if you can make sure everyone gets out to the pool deck as soon as possible. The lifeguards will signal everyone to clear the pool two minutes before the end of your scheduled swim period to give your group a chance to get out of the pool and into the locker rooms before the next scheduled activity.

Security/Cleaning Deposits:

Pool rentals are very popular. We often have to schedule rentals back to back or schedule them right before a public swim period. This leaves no time to prepare the facility for the next group if a previous group leaves a mess. This is one reason for the security/cleaning deposit. The other reason is to secure your rental time. To assure that your deposit is returned it is important to make sure that your group leaves the facility in the same condition as you find it.

- | | |
|--|---|
| 1. Wipe off tables and chairs. | 5. Sweep the floor. |
| 2. Stack chairs back on the rack. | 6. Place trash in garbage cans or tied in the plastic bags left in the hallway. |
| 3. Clean any spills from the floor. | 7. Pick up the hallway if necessary. |
| 4. Remove all decorations and tape from walls. | |

I have READ and AGREE to ALL the above conditions for a Buffalo Grove Park District Pool Rental,

Signature of Rental Host

Date

Important Information for Hosting an Aquadome Pool Party

Size of Your Group:

It is important that we know how many people will be in attendance at your party since this is how we determine how many lifeguards to schedule. Because state law requires us to report anyone in the pool area as a bather, regardless of whether they are swimming, you must count spectators in the total also. Be as accurate as possible. Once your contract is accepted, you cannot change the totals unless you pay a "Change-of-Contract" fee. **If more people show up than you show on your contract the pool staff will NOT be able to allow them all in the pool area at one time. If you are bringing a group to a public swim period remember that everyone who enters the pool area will be charged an admission fee, regardless of whether they are swimming or not.**

Available for Your Use:

Please keep in mind that there are only three tables and twenty-four chairs in the Aquadome's party room and NO MORE.

As the renter, you are responsible for set-up and cleaning of the room, tables and chairs.

If you have a larger group, you should probably plan on going elsewhere after your pool time. We have a refrigerator/freezer available to keep your snacks cold but is not very large so you may want to bring coolers. We advise that you bring your own locks for lockers because there are none available and the pool staff cannot take responsibility for person belongings.

Weak or Non-Swimmers:

If your group will have any young children who are weak or non-swimmers and you plan to have them wear floatation devices, keep these policies in mind:

- 1) Floatation devices MUST attach directly to the child's body. This excludes kick boards, inner tubes and other toys. Acceptable types of floatation devices include float belts and life jackets.
- 2) When a child requires a floatation device to be in the water, an adult MUST be in the water, within an arm's reach at all times. Adults may only supervise one child with a floatation device at a time.
- 3) The Park District **does not** provide floatation devices for private rental groups.

When to Arrive:

Please avoid arriving at the pool more than 20 minutes before your scheduled time. There are so many other activities scheduled at the pool that staff will not be able to give you their full attention. If you want to have access to the party room while your group is swimming you must reserve and pay for it. This will assure that it is available.

Pool Policies and Rules:

Since many people who come to a private rental are coming to the pool for the first time they are often unaware of the pool rules and policies. To help everyone have fun and stay safe, the pool staff will spend a few minutes describing the rules before letting them swim. This will take less time if you can make sure everyone gets out to the pool deck as soon as possible. The lifeguards will signal everyone to clear the pool two minutes before the end of your scheduled swim period to give your group a chance to get out of the pool and into the locker rooms before the next scheduled activity.

Security/Cleaning Deposits:

Pool rentals are very popular. We often have to schedule rentals back to back or schedule them right before a public swim period. This leaves no time to prepare the facility for the next group if a previous group leaves a mess. This is one reason for the security/cleaning deposit. The other reason is to secure your rental time. To assure that your deposit is returned it is important to make sure that your group leaves the facility in the same condition as you find it.

- | | |
|--|---|
| 1. Wipe off tables and chairs. | 5. Sweep the floor. |
| 2. Stack chairs back on the rack. | 6. Place trash in garbage cans or tied in the plastic bags left in the hallway. |
| 3. Clean any spills from the floor. | 7. Pick up the hallway if necessary. |
| 4. Remove all decorations and tape from walls. | |

I have READ and AGREE to ALL the above conditions for a Buffalo Grove Park District Pool Rental,

Signature of Rental Host

Date