

**Buffalo Grove Park District**  
**SPRAY 'N PLAY (847) 793-0570**  
**951 McHenry Road**

**Private/Public Rental Contract Application Directions/Policies**

- ❖ Read the information attached to this form. Complete this contract, being sure to sign and date it. If choosing the Splash Bash Rental then circle your first choice for the area you would like to host your party – either under the Red canopy or Blue canopy.
- ❖ Return the completed contract and full payment to our office (credit card only) to 530 Bernard Drive, Buffalo Grove, IL 60089 or fax to (847) 459-5741.
- ❖ DO NOT make any arrangements for your party until you receive the confirmation. Submission of this form with payment to the park district office does not mean that your rental has been scheduled or approved.
- ❖ If you cancel your rental for any reason, you will only be refunded 50% of your total rental fee. If you wish to reschedule your rental for another time within the same season, you may do so at no additional charge and no loss of past payment. If weather does not allow us to open for your party, we will try to reschedule or you will receive a 100% refund.
- ❖ For picnic table rentals: In addition to the picnic table rental fee, all persons entering the facility are required to pay the appropriate admission fee.
- ❖ The fees for the Ultimate Rental and Splash Bash Rental include a \$25 refundable cleaning deposit. The \$25 cleaning deposit refund will be processed the week following the party if you clean up your area and the manager approves.

**USE ONE FORM PER RENTAL DATE REQUESTED**

<u>Rental Information</u>	<u>Applicant Information</u>
<i>(Complete One)</i>	
Ultimate Rental: _____ \$350	Name: _____
Splash Bash Rental: _____ \$200	Home Phone: _____
Party Deck Rental (Public Hours): _____ \$175	Alternate Phone: _____
Canopy Area: _____ <b>RED</b> _____ <b>BLUE</b>	Email Address: _____
Date Requested: _____	Address: _____
Start Time: _____ Finish Time: _____	City: _____
Number of People Attending: _____	State: _____ Zip: _____
Non-Resident Surcharge _____ \$30	
Tables only _____ # of Tables _____ x\$25	

**Available Times**

**Ultimate Party and Splash Bash rentals times:** \*Saturdays: 10am - 12pm.  
 \*Sundays: 10am - 12pm and 6 - 8pm.  
**Table rentals and Party Deck rentals are available only during open public times as follows:**  
 Monday - Friday 10am -7pm, Saturday 12-7pm and Sunday 12 - 6pm

**Fee /Rental Descriptions**

All rentals are subject to availability. Fees must be paid in full and accompany this rental form.

**Ultimate Party - Exclusive use rental: \$350**

The Ultimate Party renter has exclusive use of the facility for up to 200 guests for two full hours.

**Splash Bash Party - Semi-private rental: \$200**

All Splash Bash rentals may be scheduled and share the facility with another renter for two hours. Splash Bash parties are limited to 65 initial guests. Any guest over the original 65 must pay an entrance fee of \$1.50 per person.

**Party Deck rentals: \$175 / 2 hour rental (during regular hours)**

Shared time with general admission guests. This fee does include admission for up to 65 guests. Any guest over the original 65 must pay an entrance fee of \$1.50 per person. Minimum of two-hour rental.

**Picnic Table rentals: \$25 per table / 2 hour rental (during regular hours)**

\$25 per table reservation for a table in picnic area. Shared time with general admission guests. This fee does not include admission fees. Minimum of two-hour rental, with ½ hour rates available thereafter.

**Non-Resident Surcharge: \$30**

Non Buffalo Grove/Arlington Heights residents must pay this fee for Ultimate, Splash Bash & Party Deck rentals.

**Please note:** The park district does not supply any party amenities for these rentals. The renter should supply all goods and supplies for their party. We have minimal refrigerator & freezer space available. We encourage outside catering.

## Buffalo Grove Park District WAIVER AND RELEASE OF ALL CLAIMS

Please read this form carefully and be aware that in registering yourself or your minor child/ward for participation in Buffalo Grove Park District programs, you will be waiving and releasing all claims for injuries you or your child/ward might sustain arising out of said programs. I recognize and acknowledge that there are certain risks of physical injury to participants in the program(s) for which I have registered and I agree to assume the full risk of any such injuries, damages or loss, regardless of severity, which I or my child/ward may sustain as a result of participating in any activities connected or associated with any such program(s). I waive and relinquish all claims I or my child/ward may have against the Park District and its officers, agents, servants and employees as a result of participation in any of these program(s). I hereby fully release and discharge the Park District and its officers, agents, servants and employees from any and all claims from injuries, damage or loss which I or my child/ward may have or which may accrue to me or my child/ward on account of my participation or the participation of my child/ward in any of these program(s). I further agree to indemnify and hold harmless and defend the Park District and its officers, agents, servants and employees from any and all claims resulting from injuries, damages and losses sustained by me or by my child/ward, and arising out, connected with, or in any way associated with the activities of any of the program(s). Photo Disclaimer: Registrants and participants of programs and special events permits the Park District to take photos and videos of themselves and their child/ward for publication in the program brochure, website and additional uses as the Park District deems necessary unless the registrant or participant expressly files with the Park District a written objection as to photos or videos of themselves and/or their child/ward.

### Spray 'N Play Rules

1. No person suffering from any contagious disease or infectious condition shall be allowed to enter the facility.
2. Tobacco is not permitted anywhere in the facility.
3. Food and drink are restricted to designated areas only. Grilling is not allowed in the Spray 'N Play or surrounding park areas.
4. Personal conduct within the pool facility must be such that the safety of self and other is not jeopardized. No running, boisterous or rough play, except supervised water sports is permitted.
5. People in street shoes, and other spectators, are not allowed in the wet areas of the facility.
6. Spitting, spout of water, blowing the nose or otherwise introducing contaminants is not permitted.
7. Glass, soaps, lotion or other material that might create hazardous conditions or interfere with the efficient operation of the Spray 'N Play shall not be permitted.
8. The staff of the Spray 'N Play is responsible for enforcing safety rules and responding to emergencies. Parents and guardian should supervise their children.
9. The Spray 'N Play manager has the authority to implement and enforce rules that are more stringent or that supplement those listed here.

### Payment / Waiver Approval

#### \*\*Signature of Renter Required\*\*

My signature indicates that I have read and agree to the conditions listed on this form, the rules and the waiver and release of claims included on this form, and payment procedures. If the total number of guest exceed the limited of the party (see fee / rental description) the admission fee and balance due will be charged to your credit card as listed below.

\_\_\_\_\_  
Signature of Renter

\_\_\_\_\_  
Today's Date

\_\_\_\_\_  
Visa / MasterCard / Discover

\_\_\_\_\_  
Expiration Date

**Total Fees Paid:** \$ \_\_\_\_\_

#### Office Use Only

(To be used only when # of guests exceeds rental agreement)

\_\_\_\_\_  
Date reservation was approved by BGPD staff

\_\_\_\_\_  
Rental #

\_\_\_\_\_  
Spray 'N Play Manager

# of Additional Guests \_\_\_\_\_ X \$1.50 = \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Additional Fee Charge \$ \_\_\_\_\_