

**MINUTES
BOARD MEETING
BUFFALO GROVE PARK DISTRICT
MONDAY, NOVEMBER 28, 2011**

Commissioners Present: Richard Drazner, Larry Reiner, Scott Jacobson, Jack Schmerer and Adriane Johnson

Commissioner Jacobson left the meeting at 7:58 p.m.

Staff Present: Executive Director Dan Schimmel, Director of Recreation and Facilities Ryan Risinger, Superintendent of Parks Bill Heider, Business Manager John Short, Superintendent of Recreation Kim Cashmore, Superintendent of Revenue Facilities Kristy Vik, Public Relations and Marketing Manager Mike Terson, Attorney David Bloomberg and Administrative Assistant Martha Weiss

CALL TO ORDER

President Drazner called the board meeting to order at 7:45 p.m. The roll was called and Commissioners Drazner, Jacobson, Reiner, Schmerer and Johnson answered present.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Jacobson moved to approve the agenda, seconded by Commissioner Schmerer and passed with a voice vote.

INTRODUCTION OF GUESTS

Tom Chapman from Raymond James and Associates was in attendance.

PUBLIC HEARING FOR 2012 GENERAL OBLIGATION TAX PARK BONDS

President Drazner opened the Public Hearing portion of the meeting at 7:45 p.m. The Park Board received a copy of the Public Hearing Notice that was published in the Daily Herald Newspaper on November 16, 2011.

**NOTICE OF PUBLIC HEARING CONCERNING THE INTENT OF
THE BOARD OF PARK COMMISSIONERS OF
THE BUFFALO GROVE PARK DISTRICT, LAKE AND COOK COUNTIES, ILLINOIS
TO SELL \$1,840,000 GENERAL OBLIGATION LIMITED TAX PARK BONDS**

PUBLIC NOTICE IS HEREBY GIVEN that the Buffalo Grove Park District, Lake and Cook Counties, Illinois (the "*District*"), will hold a public hearing on the 28th day of November, 2011, at 7:00 o'clock P.M. The hearing will be held in The Alcott Center, 530 Bernard Drive, Buffalo Grove, Illinois. The purpose of the hearing will be to receive public comments on the proposal to sell bonds of the District in the amount of \$1,840,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

By order of the President of the Board of Park Commissioners of the Buffalo Grove Park District, Lake and Cook Counties, Illinois.

DATED the 9th day of September, 2011.

Dan Schimmel
Secretary, Board of Park
Commissioners,
Buffalo Grove Park District, Lake
and Cook Counties, Illinois

PUBLIC COMMENTS/QUESTIONS

Tom Chapman of Raymond James and Associates reminded the Board that the annual rollover bonds are being issued in January 2012, instead of October 2011, because \$8,250,000 in alternate bonds for the fitness center were refinanced recently as bank qualified bonds to save the district over \$700,000. There is a difference in interest rates between bank qualified bonds, which limits the district to issuing only \$10 million year in a calendar year, and not bank qualified bonds, which means the district can issue more than \$10 million in a calendar year. If we had issued the rollover bonds in October, the district would have lost approximately \$200,000 in new money. Even though the district is selling the bonds in January, it is still allowed to place the levy on file for 2011, payable in 2012.

Vice-President Reiner moved to close the public hearing at 7:47, seconded by Commissioner Jacobson and passed with a roll call vote:

Ayes: Jacobson, Johnson, Reiner, Schmerer, Drazner

Nays: 0

Absent: 0

RECONVENE REGULAR MEETING

The Regular Board Meeting was reconvened at 7:47 p.m.

APPROVAL OF MINUTES

Approval of October 10, 2011 Special Meeting Minutes

Commissioner Schmerer moved to approve the October 10, 2011 Special Meeting Minutes, seconded by Commissioner Jacobson and passed with a voice vote.

Approval of October 10, 2011 Workshop Minutes

Commissioner Johnson moved to approve the October 10, 2011 Workshop Minutes, seconded by Commissioner Jacobson and passed with a voice vote.

Approval of October 24, 2011 Workshop Minutes

Commissioner Jacobson moved to approve the October 24, 2011 Workshop Minutes, seconded by Commissioner Schmerer and passed with a voice vote.

Approval of October 24, 2011 Regular Board Meeting Minutes

Commissioner Jacobson moved to approve the October 24, 2011 Regular Board Meeting Minutes, seconded by Vice-President Reiner and passed with a voice vote.

TOPICS FROM THE FLOOR

There were no topics from the floor.

CORRESPONDENCE

The Board was invited to the NWSRA Celebrate Ability Banquet on December 14, 2011. Superintendent of Recreation Kim Cashmore reported that Encore! received the most votes for choral groups in the national Sing! competition and as a result, the Lauri S. Bauer Foundation for Sudden Loss will be receiving an \$20,000 award. The group also won a \$5,000 gift card from Deer Park Mall. Encore!'s accomplishment will be acknowledged on December 13 at 8:30 a.m. at School District 96 Woodlawn School. Superintendent Cashmore is looking into a possible October venue for BG Singers' concert in the future.

ATTORNEY'S REPORT

The attorney had no report.

COMMITTEE ACTION ITEMS

a. Finance

November Warrant 2011

Commissioner Schmerer moved to approve the November Warrant 2011 in the amount of \$1,429,358.45, seconded by Commissioner Jacobson and passed with a roll call vote.

Ayes: Jacobson, Johnson, Reiner, Schmerer, Drazner

Nays: 0

Absent: 0

Illinois Institutional Investors Fund – Resolution 11-11-01

Commissioner Schmerer moved to approve Resolution 11-11-01 allowing the Park District to join the Illinois Investors Trust Fund, seconded by Commissioner Jacobson and passed with a roll call vote.

Ayes: Jacobson, Johnson, Reiner, Schmerer, Drazner

Nays: 0

Absent: 0

Renewal of Health Insurance Plans

Commissioner Schmerer moved to approve the renewal of the HRA, HMO and PPO health insurance plans with Blue Cross, seconded by Vice-President Reiner and passed with a roll call vote.

Ayes: Jacobson, Johnson, Reiner, Schmerer, Drazner

Nays: 0

Absent: 0

Vision Insurance Plan Renewal

Commissioner Schmerer moved to approve the renewal of the VSP vision insurance plan for 2012, seconded by Vice-President Reiner and passed with a roll call vote.

Ayes: Jacobson, Johnson, Reiner, Schmerer, Drazner

Nays: 0

Absent: 0

b. Consent Agenda

Commissioner Jacobson moved to approve the Consent Agenda as proposed, seconded by Vice-President Reiner and pass with a voice vote.

- i. October Financial Statement
- ii. October Year to Date Statement

Commissioner Jacobson left the meeting at 7:58 p.m.

EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATION REPORTS

Executive Schimmel invited the board to see the new Pilates room and the new fitness equipment at the fitness center. The Park District received a score of 96.5 on our PDRMA review. The Alcott Center HVAC project was discussed. Staff is waiting for estimates and a summary plan from the engineer and the architect's report regarding the status of the condition of the building. The district could purchase two high performance air handling units that are available now before the project is undertaken, but that may jeopardize our PARC grant application. Staff will look into the situation.

Director of Recreation and Facilities Ryan Risinger reiterated that the staff who attended the NPRA conference appreciated and thanked the Board for that opportunity. Director of Recreation and Facilities Risinger reported that Buffalo Grove Police Department will respond to a 911 call regarding an aggressive dog at our dog park. Staff will be looking into signage regarding that issue at the park. Vice-President Reiner reported that he had been contacted by some residents who indicated some patrons of our dog park will not return because of aggressive dogs at the park that the owners don't control. Vice-President Reiner suggested that staff investigate a stricter method of controlling access of the park to permit holders only. Vice-President Reiner suggested that a letter be distributed to our current permit holders telling them that the district is addressing their concerns and re-establishing our commitment to that park. Vice-President Reiner suggested that staff investigate a new entrance to the park at the northern end of the park to make it easier for disabled patrons to enter the park.

Superintendent of Parks Bill Heider reported that he had great cooperation and assistance from staff moving the performing arts equipment at Twin Creeks.

Business Manager John Short thanked the Board on behalf of staff for approving the renewal of the health insurance and vision insurance plans.

Superintendent of Revenue Facilities Kristy Vik reported that she responded to a resident with a 13-year-old son who requested a change in the minimal age requirement at the fitness center. Our fitness center has a minimum age requirement of 16, however, if individuals between 14 and 16 attend a junior weight training, they can become members and have access to everything in the center except the free weights. Our fitness club was designed to be an adult club and this policy has worked out well with our members. In addition to the current programs for members and non-members aged younger than 16, new programs will be added because of new space at the center. Staff does inform individuals about these programs. Superintendent of Revenue Facilities Vik recommended that we not change the age policy. Commissioner Schmerer commented that he liked the new fitness equipment and the fact that staff was available and ready to train patrons on it. The fitness center took in \$30,710 between 5 a.m. and 10 a.m. on Black Friday for personal training packages. Membership keeps growing at the fitness center.

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

There was no new business to report.

EXECUTIVE SESSION

Commissioner Schmerer moved to enter in Executive Session at 8:35 p.m. for the purpose of reviewing Executive Session Minutes, seconded by Commissioner Johnson and passed with a roll call vote.

Ayes: Johnson, Reiner, Schmerer, Drazner
Nays: 0
Absent: Jacobson

Commissioner Schmerer moved to adjourn the Executive Session and reconvene the Regular Board Meeting at 8:40 p.m., seconded by Commissioner Johnson and passed with a roll call vote.

Ayes: Johnson, Reiner, Schmerer, Drazner
Nays: 0
Absent: Jacobson

ACTION TO BE TAKEN FROM EXECUTIVE SESSION

Commissioner Schmerer moved to release for public inspection the minutes of the Executive Sessions of March 14, 2011; July 11, 2011; and August 8, 2011, seconded by Vice-President Reiner and passed with a roll call vote.

Ayes: Johnson, Reiner, Schmerer, Drazner
Nays: 0
Absent: Jacobson

ADJOURNMENT

Commissioner Schmerer moved to adjourn the Regular Board Meeting, seconded by Commissioner Johnson and passed with a voice vote.

Respectfully submitted,

Secretary