

**MINUTES
BOARD MEETING
BUFFALO GROVE PARK DISTRICT
MONDAY, DECEMBER 12, 2011**

Commissioners Present: Richard Drazner, Larry Reiner, Scott Jacobson, Jack Schmerer and Adriane Johnson

Staff Present: Executive Director Dan Schimmel, Director of Recreation and Facilities Ryan Risinger, Superintendent of Parks Bill Heider, Business Manager John Short, Superintendent of Recreation Greg Ney, Public Relations and Marketing Manager Mike Terson, Attorney David Bloomberg and Administrative Assistant Martha Weiss

CALL TO ORDER

President Drazner called the board meeting to order at 7:56 p.m. The roll was called and Commissioners Drazner, Jacobson, Reiner, Schmerer and Johnson answered present.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF AGENDA

Vice-President Reiner moved to approve the agenda, seconded by Commissioner Schmerer and passed with a voice vote.

INTRODUCTION OF GUESTS

There were no guests to introduce.

APPROVAL OF MINUTES

Approval of November 14, 2011 Workshop Minutes

Commissioner Jacobson moved to approve the November 14, 2011 Workshop Minutes, seconded by Commissioner Schmerer and passed with a voice vote.

Approval of November 28, 2011 Workshop Minutes

Commissioner Johnson moved to approve the November 28, 2011 Workshop Minutes, seconded by Commissioner Jacobson and passed with a voice vote.

Approval of November 28, 2011 Board Meeting Minutes

Commissioner Jacobson moved to approve the November 28, 2011 Board Meeting Minutes, seconded by Vice-President Reiner and passed with a voice vote.

TOPICS FROM THE FLOOR

There were no topics from the floor.

CORRESPONDENCE

Executive Director Schimmel commented on the correspondence from PDMRA announcing that the park district earned the excellent total agency score of 96.71% on our 2011 Loss Control Review process. Executive Director Schimmel distributed a copy of the congratulatory letter from President Drazner that each of the finalists of the Chamber of Commerce's Heart of Buffalo Grove Awards received. Executive Director Schimmel received a draft copy of Legat Architect's appraisal of the Alcott Center listing all of the major repairs required over the next 15 years. The biggest projects were the HVAC system, the ADA renovations of the bathrooms and the multi-purpose room renovations. Executive Director Schimmel also received a letter from resident Mike Terson regarding the issue of bullying in the Bills' Football system. Executive Director

Schimmel stated that staff is being asked to investigate what can be done on the park district's part to ensure that bullying is not encouraged or tolerated in the program.

ATTORNEY'S REPORT

The attorney had no report.

COMMITTEE ACTION ITEMS

a. Finance

December Warrant 2011

Commissioner Schmerer moved to approve the December Warrant 2011 in the amount of \$465,476.74, seconded by Commissioner Jacobson and passed with a roll call vote.

Ayes: Jacobson, Johnson, Reiner, Schmerer, Drazner

Nays: 0

Absent: 0

Tax Levy Ordinance 11-12-1

Commissioner Schmerer moved to approve Tax Levy Ordinance 11-12-1, seconded by Commissioner Jacobson and passed with a roll call vote.

Ayes: Jacobson, Johnson, Reiner, Schmerer, Drazner

Nays: 0

Absent: 0

Resolution 11-12-2 Certified Resolution for Harris Bank

Commissioner Schmerer moved to approve Resolution 11-12-2, the Certified Resolution for Harris Bank, seconded by Commissioner Jacobson and passed with a roll call vote.

Ayes: Jacobson, Johnson, Reiner, Schmerer, Drazner

Nays: 0

Absent: 0

CONSENT AGENDA

Commissioner Jacobson moved to approve the Consent Agenda as proposed, seconded by Vice-President Reiner and pass with a voice vote.

- i. November Financial Statement
- ii. November Year to Date Statement
- iii. Resolution 11-12-1 amending the Flex HRA Plan 105 Adoption Agreement
- iv. Annual Meeting Calendar

EXECUTIVE DIRECTORS REPORT & DEPARTMENT OPERATION REPORTS

Executive Director Schimmel and staff members met with Musco Lighting regarding replacing the ball field lights, poles and wiring systems at Emmerich.

Superintendent of Recreation Ney reported that Director of Recreation and Facilities Ryan Risinger will be sending out emails to all dog park license holders identifying some of the recent issues at the dog park and containing a link to a survey vehicle for them to give their opinions.

Business Manger Short reported that he had received a report from our unemployment consultants that the park district saved almost \$20,000 this year because of the reimbursable method of paying unemployment that we utilize.

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

There was no new business to report.

EXECUTIVE SESSION

Vice-President Reiner moved to go into Executive Session at 9:10 p.m. for the purpose of the semi-annual executive session minutes, seconded by Commissioner Schmerer and passed with a roll call vote.

Ayes: Jacobson, Johnson, Reiner, Schmerer, Drazner

Nays: 0

Absent: 0

Vice-President Reiner moved to adjourn the Executive Session and reconvene the Regular Board Meeting at 9:15 p.m., seconded by Commissioner Schmerer and passed with a roll call vote.

Ayes: Jacobson, Johnson, Reiner, Schmerer, Drazner

Nays: 0

Absent: 0

ACTION TO BE TAKEN AFTER EXECUTIVE SESSION

President Drazner stated that during Executive Session, the board voted to release the Executive Session Minutes from the following dates for public inspection: March 14, 2011; July 11, 2011; and August 8, 2011.

Vice-President Reiner requested that Executive Director Schimmel and Attorney Bloomberg review past closed executive session minutes to see if any of them can be released.

ADJOURNMENT

Commssioner Jacobson moved to adjourn the Regular Board Meeting at 9:16 p.m., seconded by Commissioner Schmerer and passed with a voice vote.

Respectfully submitted,

Secretary