

**MINUTES
SPECIAL BOARD MEETING
BUFFALO GROVE PARK DISTRICT
DECEMBER 17, 2007**

Commissioners Present: Lawrence Reiner, Martha Weiss, Scott Jacobson, Richard Drazner, Jack Schmerer

Staff Present: Michael Rylko, Executive Director, Dan Schimmel, Director of Recreation and Facilities, Dale Ducommun, Superintendent of Parks, John Short, Business Manager, Mike Terson, Marketing Manager/Public Relations, Kim Cashmore, Superintendent of Recreation, Ryan Risinger, Superintendent of Recreation, Steven Bloomberg, Attorney

Guests: Gina Madden – Associate from Attorney Bloomberg’s office.

President Reiner called the Regular Board Meeting to order at 7:45 p.m.

CALL TO ORDER

Everyone stood for the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Commissioner Drazner moved to approve the agenda, seconded by Commissioner Jacobson and passed with a voice vote.

APPROVAL OF AGENDA

At the Workshop Attorney Bloomberg introduced Gina Madden, who is a new member of his law firm.

GUESTS

Approval of November 12, 2007 Special Board Meeting Minutes

MINUTES

Commissioner Drazner moved to approve the November 12, 2007 Special Board Meeting Minutes, seconded by Vice President Weiss and passed with a voice vote.

Approval of November 12, 2007 Workshop Minutes

Commissioner Drazner moved to approve the November 12, 2007 Workshop Minutes, seconded by Vice President Weiss and passed with a voice vote.

Approval of November 26, 2007 Workshop Minutes

Commissioner Drazner moved to approve the November 26, 2007 Workshop Minutes, seconded by Vice President Weiss and passed with a voice vote.

Approval of November 26, 2007 Regular Board Meeting Minutes

Commissioner Drazner moved to approve the November 26, 2007 Regular Board Meeting Minutes, seconded by Vice President Weiss and passed with a voice vote.

Commissioner Drazner moved to approve Resolution 07-12-1 recognizing Ryan Risinger on 15 years of service to the Buffalo Grove Park District, seconded by Vice President Weiss and passed with a voice vote.

**EMPLOYEE RECOGNITION
RYAN RISINGER – 15 YRS.
RESOLUTION 07-12-1**

Ryan began working for the District as a Recreation Supervisor, was promoted to Division Manager and later promoted to Superintendent of Recreation.

His dedication and knowledge have resulted in successful programs such as youth and adult sports, and general interest programs. His relationships with the School Districts helped provide access for the District’s day camps, sports programs and Clubhouse.

Ryan also administers the Park District’s computers and data network resulting in the initiation of a wireless network, on-line registration program, upgrades in the registration program and conversion of the EXCEL budgeting program to a customized data based program.

Ryan also coordinates the Stampede for the Friends of the Parks Foundation which is one of the premier running events in the Chicago land area.

He is also Chairman of the Mentor Committee for the Illinois Park and Recreation Association.

Ryan thanked the Park Board and said the Buffalo Grove Park District is a great place to work.

There were no topics from the floor.

TOPICS FROM THE FLOOR

Written and Verbal Correspondence

CORRESPONDENCE

The Commissioners received correspondence from the IAPD including the 2007 IAPD Annual Report, thanking the District for it’s membership, and enclosing an invoice for the dues. They also received a letter from one of the senior program members complimenting Terri Ebner on the Veterans Day Celebration, and an e-mail from a resident thanking Robin Racusen and the Park District for helping her with scholarships for her daughters for day camp.

Also enclosed were newspaper articles regarding Kristy Vik’s award from the LPGA, candlelight ceremony at Golf and Sports Center

parking lot for missing teen, the Park District's letters to Santa program, sports fields for Long Grove, Buffalo Grove being named among the best places in the U.S. to raise kids, an article regarding the Land and Lakes property development, and an article about Wheeling suing Buffalo Grove for a bike path project.

The Commissioners received tonight a letter from Attorney Bloomberg regarding Pro-Surfacing, and a memo from IAPD about the Annual Business Meeting.

Attorney Bloomberg related that he is coordinating with the attorney of the former employee for recovery of money. Gina will follow up and report back to Executive Director Rylko.

The Committee Action Items are discussed in previous Workshops.

ATTORNEY'S REPORT

COMMITTEE ACTION ITEMS

Finance

Commissioner Jacobson moved to approve the December Warrant 2007 in the amount of \$609,224.45, seconded by Commissioner Drazner and passed with a roll call vote.

December Warrant 2007

Ayes: Schmerer, Weiss, Drazner, Jacobson, Reiner
Nays: 0
Absent: 0

Commissioner Jacobson moved to approve the 2007 Tax Levy Ordinance 07-12-1, seconded by Commissioner Schmerer and passed with a roll call vote.

*Tax Levy Ordinance
07-12-1*

Ayes: Drazner, Weiss, Schmerer, Jacobson, Reiner
Nays: 0
Absent: 0

Policy

Commissioner Drazner moved to approve Annexation Ordinance 07-12-2 for the Aptakasic Creek Business Park Subdivision, seconded by Commissioner Schmerer and passed with a roll call vote.

*Annexation Ordinance
07-12-2*

Ayes: Jacobson, Weiss, Schmerer, Drazner, Reiner
Nays: 0
Absent: 0

Consent Agenda

Commissioner Jacobson moved to approve the Consent Agenda, seconded by Vice President Weiss and passed with a voice vote.

1. Approval of November Financial Statement
2. Approval of November Year to Date Statement
3. Approval of 2008 Meeting Calendar
4. Approval of Proposal for Professional Services for Emmerich Park Building from Legat Architects.
5. Approval of Proposal for Professional Services for Willow Stream Pool Project from Water Technology, Inc.
6. Approval of Bills Youth Football License Agreement

Executive Director Rylko mentioned that it was suggested to invite retired employees to the Board/Staff holiday party which is scheduled for Friday, February 1st. It was the consensus of the Board to invite retired employees as well as past Park Board members.

**EXECUTIVE DIRECTOR'S
REPORT AND
DEPARTMENT
OPERATIONAL REPORTS**

The Park Board approved of inviting the Bills Football Middleweight Division Champions to a Board meeting in January to be recognized by the Board and District.

The District is waiting for the annexation for the Land and Lakes parcel. The District will not receive anything until it is passed by the Village.

Executive Director Rylko mentioned that the District made phone calls regarding the Craig Amendment to help defeat Amendment 3640 which would penalize local agencies regarding eminent domain.

The District will have a winter intern from Trinity College beginning on January 22nd.

Recreation Dept.

Ryan Risinger has been coordinating the budget information into a new program. He has also coordinated technical improvements for the wireless network.

The plaque was installed last week at Twin Creeks. The sub-contractors have been working at the site.

Parks Dept.

The Commissioners received the cost estimates for the Emmerich Park renovation. Superintendent Ducommun will speak with Rick Kepshire about some small changes. The second batting cage requested by BGRA was not approved. Superintendent Ducommun is working with the Building and Zoning Commission on the shade structures for the bleacher areas.

John Short had nothing to add to his report.

Accounting

Mike Terson had nothing to add to his report.

Marketing/Public Relations

There was nothing to add or any comments on Dave Knarr's Report.

Safety

Executive Director Rylko has been working with Cricket Wireless regarding their request to add on to the cell tower at Busch Grove. There would not be room in the existing building for their equipment so it would need to be expanded to accommodate them. Their lease proposal was lower than T-Mobile and Executive Director Rylko said they would need to match T-Mobile.

OLD BUSINESS

The Commissioners received an e-mail from a resident regarding land in Wheeling that the Park District might want to purchase. It was the consensus of the Board and staff not to pursue this idea as the Park District is already working on three major projects at this time.

NEW BUSINESS

There was no need for Executive Session.

EXECUTIVE SESSION

Commissioner Jacobson moved to adjourn the Special Board Meeting at 8:10 p.m., seconded by Commissioner Schmerer and passed with a voice vote.

ADJOURNMENT

Respectfully submitted,

Secretary