

**MINUTES
REGULAR BOARD MEETING
BUFFALO GROVE PARK DISTRICT
JULY 23, 2007**

Commissioners Present: Richard Drazner, Scott Jacobson, Jack Schmerer

Absent: Martha Weiss, Lawrence Reiner

Staff Present: Michael Rylko, Executive Director, Dan Schimmel, Director of Recreation and Facilities, John Short, Business Manager, Mike Terson, Marketing Manager/Public Relations, Lara Anderson, Attorney, Sandy Page, Executive Secretary, Jim Sharfman, Intern

Commissioner Drazner called the Regular Board Meeting to order at 7:11 p.m.

CALL TO ORDER

Everyone stood for the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Commissioner Schmerer moved to approve the agenda, seconded by Commissioner Jacobson and passed with a voice vote.

APPROVAL OF AGENDA

There were no guests to introduce.

GUESTS

Approval of April 12, 2007 Joint Meeting Minutes

APPROVAL OF MINUTES

Commissioner Schmerer moved to approve the April 27, 2007 Joint Meeting Minutes, seconded by Commissioner Jacobson and passed with a voice vote.

Approval of June 11, 2007 Workshop Minutes

Commissioner Jacobson moved to approve the June 11, 2007 Workshop Minutes, seconded by Commissioner Schmerer and passed with a voice vote with Commissioner Jacobson abstaining.

Approval of June 25, 2007 Workshop Minutes

The June 25, 2007 Workshop Minutes were deferred to the next Board Meeting as Commissioners Jacobson and Drazner were not in attendance at that meeting and President Reiner and Vice President Weiss are not in attendance at this meeting for approval of those minutes.

Approval of June 25, 2007 Regular Board Meeting Minutes

The June 25, 2007 Regular Board Meeting Minutes were deferred to the next Board Meeting as Commissioners Jacobson and Drazner were not in attendance at that meeting and President Reiner and Vice President Weiss are not in attendance at this meeting for approval of those minutes.

There were no topics from the floor.

The Commissioners received the following written correspondence:

- * Update of the Commissioners Address List
- * Newspaper articles regarding the production of “Beauty and the Beast,” the Public Notice for the prevailing wages, celebration of resident’s 100 year birthday festivities where the Buffalo Grove Rotary Club was in attendance, Rules of the Road review for Buffalo Grove residents being held at Alcott, boys who were selling picture frames and donating a portion of their proceeds to the Buddy Baseball Association.
- * Copy of the Clubhouse Policy on Days Off for Clubhouse Staff and Other Meeting Criteria memo.

There was no verbal correspondence.

The Attorney had nothing to report.

The Committee Action Items are discussed at previous Workshops.

Finance

Commissioner Jacobson moved to approve the July 2007 Warrant in the amount of \$1,749,161.61, seconded by Commissioner Schmerer and passed with a roll call vote.

Ayes: Drazner, Jacobson, Schmerer

Nays: 0

Absent: Weiss, Reiner

Commissioner Jacobson moved to approve the Management Service Agreement with Northwest Community Healthcare, seconded by Commissioner Schmerer and passed with a roll call vote.

Ayes: Drazner, Jacobson, Schmerer

Nays: 0

Absent: Weiss, Reiner

Commissioner Jacobson moved to approve the low qualified pick up truck bid of \$21,863.00 from Larry Roesch Chevrolet out of

TOPICS FROM THE FLOOR

WRITTEN AND VERBAL CORRESPONDENCE

ATTORNEY’S REPORT

COMMITTEE ACTION ITEMS

July 2007 Warrant

NCH Management Agreement

Truck Bid

Bensenville, seconded by Commissioner Schmerer and passed with a roll call vote.

Ayes: Drazner, Jacobson, Schmerer
Nays: 0
Absent: Weiss, Reiner

Commissioner Jacobson moved to approve the low qualified vehicle bid for a Honda CRV of \$27,125.88, from Brilliance Honda out of Crystal Lake, seconded by Commissioner Schmerer and passed with a roll call vote.

Ayes: Drazner, Jacobson, Schmerer
Nays: 0
Absent: Weiss, Reiner

Vehicle Bid

Policy

Commissioner Schmerer moved to approve Resolution 07-7-1 regarding U. S. Conference of Mayors Deferred Compensation Plan for Public Employee Loans to Participants Amendment to Plan document, seconded by Commissioner Jacobson and passed with a roll call vote.

Resolution 07-7-1U. S. Conference of Mayors Deferred Compensation Program

Ayes: Drazner, Jacobson, Schmerer
Nays: 0
Absent: Weiss, Reiner

Consent Agenda

Commissioner Jacobson moved to approve the Consent Agenda as proposed, seconded by Commissioner Schmerer and passed with a voice vote.

1. Approval of June Financial Statement
2. Approval of June Year to Date Statement
3. Approval of the Proposed Environmental Policy
4. Approval of the Proposed Clubhouse Policy for Time Off Days

Executive Director Rylko related he is still working with ComEd on a lease for the Dog Park property site. He is now in touch with the third representative as the others were transferred.

EXECUTIVE DIRECTOR'S REPORT AND OPERATIONAL REPORTS

The Commissioners were reminded about the August 13th Joint Meeting with the Friends of the Parks Foundation Board.

The National Center on Accessibility will be coming to the August 13th meeting at 7:00 p.m. to go over their report.

The Strategic Planning Session for full-time employees and the Park Board will be held on Tuesday, October 16th at the Arboretum Club.

The tour of the parks for the Park Board will need to be rescheduled as not everyone can attend. A new date will be picked when all the Commissioners are present.

The Park District staff are preparing for the upcoming events and the beginning of the fall season of programs.

Recreation

Director Schimmel is working with Executive Director Rylko, Bob Shiel, and the staff at the Fitness Center to replace the flooring in the locker rooms. They are looking to have the work done in the fall.

Director Schimmel and Bob Shiel are working on replacing the carpeting in the office at Alcott.

Day camp, swim team and other summer programs are coming to a close.

The Friends of the Parks Foundation Board approved the purchase of a new Bose sound system. It is lighter and easier to move than the other sound system and still delivers great quality sound. It will be used indoors.

The Soccer Classic has 80 teams registered so far. The staff has nominated Lou Malnati's for the Best Friend award for their generous contributions to the Soccer Classic over the years.

Dorflers will be donating 1,200 hot dogs and buns to National Night Out and 150 hot dogs and buns to the Fall Frenzy Bike Event.

The Veterans Memorial construction began last Friday and the work should be completed by the end of September.

Parks

John Short had nothing to add to his report.

Accounting

Mike Terson had nothing to add to his report.

Marketing

There was no old business to report.

There was no new business to report.

Commissioner Schmerer moved to enter into Executive Session at 7:30 p.m. for the purpose of Land Acquisition and Personnel, seconded by Commissioner Jacobson and passed with a roll call vote.

EXECUTIVE SESSION

Ayes: Drazer, Schmerer, Jacobson
Nays: 0
Absent: Reiner, Weiss

Commissioner Schmerer moved to reconvene the Regular Board Meeting at 8:00 p.m., seconded by Commissioner Jacobson and passed with a roll call vote.

Ayes: Drazner, Jacobson, Schmerer
Nays: 0
Absent: Weiss, Reiner

There was no action taken in Executive Session.

Commissioner Jacobson moved to adjourn the Regular Board Meeting at 8:01 p.m., seconded by Commissioner Schmerer and passed with a voice vote.

ADJOURNMENT

Respectfully submitted,

Secretary