

**MINUTES  
REGULAR BOARD MEETING  
BUFFALO GROVE PARK DISTRICT  
MARCH 24, 2008**

Commissioners Present: Lawrence Reiner, Martha Weiss, Rick Drazner, Jack Schmerer

Absent: Scott Jacobson

Staff Present: Michael Rylko, Executive Director, Dale Ducommun, Superintendent of Parks, Ryan Risinger, Superintendent of Recreation, Mike Terson, Marketing Manager, Public Relations, Gina Madden, Attorney, Sandy Page, Executive Secretary, Megan Pelland, Intern

President Reiner called the Regular Board Meeting to order at 7:51 p.m. **CALL TO ORDER**

Everyone stood for the Pledge of Allegiance. **PLEDGE OF ALLEGIANCE**

Executive Director Rylko asked that the Bills Football License Agreement be referred to as the Bills Football Cooperative Agreement.

Commissioner Drazner moved to approve the agenda with the change, seconded by Commissioner Schmerer and passed with a voice vote. **APPROVAL OF AGENDA**

The Commissioners received a copy of the Budget and Appropriation Ordinance so they can review it. It is on display at the Park District offices.

There were no guests to introduce. **GUESTS**

**Approval of February 11, 2008 Workshop Minutes** **APPROVAL OF MINUTES**

Commissioner Drazner moved to approve the February 11, 2008 Workshop Minutes with the correction that they be changed in the agenda to reflect February 11, 2008 and not February 14, 2008, seconded by Vice President Weiss and passed with a voice vote.

**February 25, 2008 Workshop Minutes**

Commissioner Drazner moved to approve the February 25, 2008 Workshop Minutes, seconded by Vice President Weiss and passed with a voice vote.

**Approval of February 25, 2008 Regular Board Meeting Minutes**

Commissioner Drazner moved to approve the February 25, 2008 Regular Board Meeting Minutes, seconded by Vice President Weiss and passed with a voice vote.

**Approval of February 25, 2008 Joint Workshop Meeting Minutes**

Commissioner Drazner moved to approve the February 25, 2008 Joint Workshop Meeting Minutes, seconded by Vice President Weiss and passed with a voice vote.

There were no topics from the floor.

**TOPICS FROM THE FLOOR**

**Written and Verbal Correspondence**

**CORRESPONDENCE**

The Commissioners received the following written and verbal correspondence.

- \* Budget and Appropriation Ordinance
- \* Thank you note from Susie Julison
- \* Dog Park information
- \* Letter from Ms. Jerina regarding the Walk The Dome Program
- \* Post card advertising the exhibit at the Hyman and Miriam Reiner Art Gallery
- \* Newspaper articles regarding the Dog Park, the Village's 50<sup>th</sup> Anniversary, Karen Larson-Meadow's program to send Girl Scout cookies to servicemen and women in Iraq.

Executive Director Rylko pointed out that House Bill 5724 to increase the extension for debt service for the roll over bond authority by the CPI is still holding on.

The CPI for next year is 4.1% which is good, as it is 2½% now.

Commissioner Schmerer's son was in the Parks and Rec. Magazine for securing a job at Wood Dale Park District. President Reiner was also mentioned for his 20 years of service to the Park District.

There was no Attorney's Report.

**ATTORNEY'S REPORT**

Executive Director Rylko related that regarding the outstanding debt the Park District is trying to collect back from Pro Surfacing, he heard that there was an appearance in court to have the judgment doubled, but the Judge would not accept it and stayed with the \$26,600 plus the court costs.

Executive Director Rylko asked Attorney Madden that since the BGRA is replacing the Moser Building, they wanted to know what was the longest lease they could get. President Reiner said they need to find

out if the BGRA is a 501C3 as there were a lot of changes in 1989 regarding the not for profits leasing long term from Park Districts.

The Committee Action Items are discussed at previous Board Workshops.

## **COMMITTEE ACTION ITEMS**

### **Finance**

Vice President Weiss moved to approve March Warrant 2008 in the amount of \$821,790.77, seconded by Commissioner Schmerer and passed with a roll call vote.

*March Warrant 2008*

Ayes: Drazner, Schmerer, Weiss, Reiner  
Nays: 0  
Absent: Jacobson

Vice President Weiss moved to approve the low qualified 2008 t-shirt bid from Will Enterprises, Inc. in the amount of \$10,153.25 out of Milwaukee, Wisconsin, seconded by Commissioner Schmerer and passed with a roll call vote.

*2008 T-shirt Bids*

Ayes: Drazner, Schmerer, Weiss, Reiner  
Nays: 0  
Absent: Jacobson

### **Policy and Legislation**

Commissioner Drazner moved to approve the proposed Cooperative Agreement with Bills Youth Football Association, seconded by Vice President Weiss and passed with a voice vote.

*Cooperative Agreement  
With Bills Youth  
Football Association*

Commissioner Drazner moved to approve Ordinance 08-3-1 authorizing the sale of personal property owned by the Buffalo Grove Park District, seconded by Vice President Weiss and passed with a roll call vote.

*Ordinance 08-3-1  
Authorizing Sale of  
Personal Property*

Ayes: Drazner, Schmerer, Weiss, Reiner  
Nays: 0  
Absent: Jacobson

### **Consent Agenda**

Commissioner Schmerer moved to approve the Consent Agenda as proposed, seconded by Commissioner Drazner and passed with a voice vote.

1. Approval of February Financial Statement
2. Approval of February Year to Date Statement
3. Approval of Proposed Program Fees for 2008-2009

President Reiner commended the staff on doing a very nice job with the fee study. The detail is appreciated.

**EXECUTIVE DIRECTOR'S  
REORT AND  
DEPARTMENT  
OPERATIONAL REPORTS**

Executive Director Rylko reminded the Board that a week from Saturday they will attend the Legislative Breakfast for Lake County at Steeple Chase in Mundelein. President Reiner and Commissioner Schmerer will attend the event with him. If anyone else is interested they can contact Executive Director Rylko.

The Special Olympics Track and Field Meet is going to be held on a Sunday at Prospect Heights High School. President Reiner and Executive Director Rylko will attend. The Commissioners were asked to please contact Executive Director Rylko by April 25<sup>th</sup> if they can attend.

The spring special events were very successful despite the cold weather. *Recreation*  
There were approximately 250 participants at the egg hunt.

Clubhouse is on field trips this week due to spring break.

Erika Strojink took over the Spanish program in one school and started it in other districts. Some of the Clubhouse participants attend the program.

In April the Golf Dome will be hosting the U.S. Olympic Women's Field Hockey Trials.

The wash out will be repositioned at the Dog Park. The two entrances will be at the north and south ends of the Park. There will not be a direct access from outside the Dog Park into the small dog area. They will have a separate entrance inside the Dog Park. The hose at the wash off area will have a timing device on it. The rules and regulations will be on the next Workshop agenda and the Board can recommend changes. They will also receive a copy of the application form. We will try the hatchet throw over type of gate closure but if it is abused, we will need to do something else.

*Parks Department*

The Parks staff is still working on the trash pick up with Waste Management. We would like to have it in writing that they will be giving the District the garbage cans at some of the smaller sites and they will pick them up once a week at no cost to the District. They will start out with one can per park and add more if necessary. We will talk to Waste Management about picking up at the Dog Park.

Skokie Dog Park closes down for two hours two days a week for maintenance, grass cutting, etc. If the District decides to do this, it will be posted.

A special grass seed has been purchased for the Dog Park that is sturdier and handles a lot of wear.

Mike Terson distributed a copy of a proposed ad to be included in the brochure that will inform everyone that there is no smoking on Buffalo Grove Park District property or in its facilities. It has been 3 years since the ordinance has passed and we have not seen a decrease in the number of people smoking in the parking lots. When advised of the policy, smokers are generally apologetic. Therefore, the new ad was designed for the Brochure to help us do a better job of getting the word out.

***Marketing/Public Relations***

The universal symbol for no smoking has been included on the sign as an attention getter. It would be nice to not include a negative picture, but it is felt just the text would not induce people to read it. The ordinance number will be added.

There were no questions on John Short's report.

***Accounting***

There were no questions on Dave Knarr's report.

***Safety***

There was no old business to discuss.

**OLD BUSINESS**

The Commissioners received the post card that Mike Terson designed for the art exhibit at the Hyman and Miriam Reiner Art Gallery. The artist's reception is Monday, April 14<sup>th</sup>. The exhibit displays paintings by the students in the Park District's adult art classes.

**NEW BUSINESS**

President Reiner suggested Director Schimmel meet with some of the people from the Art Commission to discuss exhibits of work from artists in the community. Executive Director Rylko related he spoke with a gentleman who has an art gallery and we will try to get him involved.

Executive Director Rylko mentioned the project former Commissioner Karen Larson-Meadows is spearheading to send Girl Scout cookies to the troops in Iraq.

There was no need for Executive Session.

**EXECUTIVE SESSION**

Commissioner Schmerer moved to adjourn the Regular Board Meeting at 8:33 p.m., seconded by Vice President Weiss and passed with a voice vote.

**ADJOURNMENT**

Respectfully submitted,

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Secretary