

**MINUTES
REGULAR BOARD MEETING
BUFFALO GROVE PARK DISTRICT
APRIL 28, 2008**

Commissioners Present: Lawrence Reiner, Martha Weiss, Scott Jacobson, Richard Drazner

Absent: Jack Schmerer

Staff Present: Michael Rylko, Executive Director, Dan Schimmel, Director of Recreation and Facilities, John Short, Business Manager, Mike Terson, Marketing Manager/
Public Relations, Dave Knarr, Risk Manager, Bob Shiel, Supervisor of Mechanical Operations, Gina Madden, Attorney, Megan Pelland, Intern, Sandy Page, Executive Secretary

Guests: Jessie Kinsland – PDRMA Representative

President Reiner called the Regular Board Meeting to order at 7:46 p.m. **CALL TO ORDER**

Everyone stood for the Pledge of Allegiance. **PLEDGE OF ALLEGIANCE**

Commissioner Drazner moved to approve the agenda with the removal of the Dog Park Rules and Regulations from the Committee Action Items, seconded by Vice President Weiss and passed with a voice vote. **APPROVAL OF AGENDA**

Jessie Kinsland who is a representative from PDRMA was recognized. **GUESTS**

Approval of March 10, 2008 Workshop Meeting Minutes **MINUTES**

Commissioner Drazner moved to approve the March 10, 2008 Workshop Meeting Minutes, seconded by Vice President Weiss and passed with a voice vote.

Approval of March 24, 2008 Workshop Meeting Minutes

Commissioner Drazner moved to approve the March 24, 2008 Workshop Meeting Minutes, seconded by Vice President Weiss and passed with a voice vote with Commissioner Jacobson abstaining.

Approval of March 24, 2008 Regular Board Meeting Minutes

Commissioner Drazner moved to approve the March 24, 2008 Regular Board Meeting Minutes, seconded by Vice President Weiss and passed with a voice vote with Commissioner Jacobson abstaining.

PDRMA Presentation to Park Board by Jessie Kinsland

Mr. Kinsland who is a representative from PDRMA was present at the meeting to present the District with the 2007 Loss Control Review Award and the award for Loss Control Excellence Level A Rating from January 1, 2008 to December 31, 2010. Mr. Kinsland stated he feels the Buffalo Grove Park District is committed to risk management and the parks and facilities are well maintained, clean and orderly.

Executive Director Rylko thanked Mr. Kinsland for attending the meeting and thanked Dave Knarr and the Park District Safety Committee and staff for all their efforts on behalf of risk management.

Employee Recognition – Recognizing Bob Shiel for 30 Years of Service – Resolution 08-04-01

President Reiner read Resolution 08-04-01 recognizing Bob Shiel on 30 years of service to the Park District. Bob began working for the District in 1978 and has risen to the position of Supervisor of Mechanical Operations. Bob has coordinated renovation projects at the Aquadome Pool, Willow Stream Pool, Alcott Center and Emmerich Park and he has been a part of the construction and planning teams for the Fitness Center, Spray 'N Play, Raupp Museum and the Golf and Sports Center, Vitality Spa, and Twin Creeks Maintenance/Safety Town complex.

Vice President Weiss moved to approve Resolution 08-04-01, seconded by Commissioner Drazner and passed with a voice vote.

There were no topics from the floor.

The Commissioners received the following written and verbal correspondence.

- * Memo from Director Schimmel regarding the PACE van release to the District.
- * Memo regarding the approval of the OSLAD Grant for \$400,000.
- * Newspaper articles regarding Mike Terson working as a Wrigley announcer, U.S. Field Hockey Olympic Development Program at the Golf and Sports Center, and articles regarding the Senior Expo.
- * Information regarding sports complexes. The Commissioners can review it and discuss it at the next Workshop. President Reiner suggested discussing it at a separate meeting along with the Comprehensive Plan.

The Commissioners also received proposals regarding the Comprehensive Plan. The Park District staff was asked to review the proposals and come back to the Board with

PRESENTATIONS

TOPICS FROM THE FLOOR

a recommendation. The Commissioners were asked to review them also and contact Executive Director Rylko with comments or questions.

Commissioner Drazner asked when the District plans to go out to bid on the Willow Stream Pool project now that the Grant has been approved. It was explained the concept plan for the pool is completed, but the District is working on plans for completely renovating the bathhouse. The manager, guard, and first aid offices would be in a stand-alone building. Water Technology gave the District a proposal, but other proposals will be reviewed. The District hopes to go out to bid in June, receive bids in July, and begin work when the pool closes at the end of August.

There was no Attorney's Report.

The Committee Action Items are discussed in previous Workshops.

Finance

Commissioner Jacobson moved to approve the April Warrant 2008 in the amount of \$955,634.08, seconded by Vice President Weiss and passed with a roll call vote.

Ayes: Drazner, Weiss, Jacobson, Reiner
Nays: 0
Absent: Schmerer

Commissioner Jacobson moved to approve the 2008-2009 Fiscal Year Combined Budget and Appropriations Ordinance 08-4-1, seconded by Vice President Weiss and passed with a roll call vote.

Ayes: Drazner, Weiss, Jacobson, Reiner
Nays: 0
Absent: Schmerer

President Reiner complimented the staff on the good job of preparing the Combined Budget and Appropriations Ordinance.

Commissioner Jacobson moved to approve Ordinance 08-4-2 authorizing the sale of personal property owned by the Buffalo Grove Park District, seconded by Vice President Weiss and passed with a roll call vote.

Ayes: Drazner, Weiss, Jacobson, Reiner
Nays: 0
Absent: Schmerer

ATTORNEY'S REPORT

COMMITTEE ACTION ITEMS

April Warrant 2008

2008-09 Combined Budget and Appropriations Ordinance 08-4-1

Sale of Personal Property Ordinance 08-4-2

Policy and Legislation

Commissioner Drazner moved to approve the Management Service Agreement with Northwest Community Healthcare, seconded by Commissioner Jacobson and passed with a voice vote.

Management Service Agreement with NCH

Attorney Madden was thanked for her help with the Agreement.

Consent Agenda

Vice President Weiss moved to approve the Consent Agenda as proposed, seconded by Commissioner Drazner and passed with a voice vote.

1. Approval of March Financial Statement
2. Approval of March Year to Date Statement
3. Approval of 2008-09 Administrative Schedule
4. Approval of Updated Comprehensive Plan
5. Approval of Fiscal Year Meeting Calendar

Executive Director Rylko and John Green, President of the Friends of the Parks Foundation Board, attended the Northwest Community Hospital Board of Trustees meeting to present them with their plaque from the Stampede.

**EXECUTIVE DIRECTOR'S
REPORT AND
DEPARTMENT
OPERATIONAL REPORTS**

It is the custom to present the outgoing Friends of the Parks Foundation President with a plaque. John Green asked that instead of presenting him with a plaque that a donation be made toward the military scholarship fund and he will match it.

Director Schimmel reported the Senior Expo is tomorrow and the Commissioners were invited to attend.

Recreation

Megan Pelland related the Kite Fly event went very well even though it was very windy. Approximately 150 people attended during the day. Megan thanked Commissioner Schmerer for attending the Kite Fly.

At the same time as the Kite Fly, there was a softball tournament at Busch Grove. T.J. Wilkes, Recreation Supervisor, did a great job running the program. There is another one scheduled in June.

Staff is looking for proposals from three vendors to install security cameras and provide proximity cards for the Alcott Center.

Chuck Burgess and Rick Missing are reporting that the rentals at the Spray 'N Play are doing well. The Spray 'N Play budget helps the aquatics budget overall.

Superintendent Ducommun, Bob Shiel and Executive Director Rylko met regarding bidding both the exterior and interior work at Emmerich out at the same time. There will be penalty clauses in the contracts. The bids can be approved in July or early August, and construction can begin right after B. G. Days.

Parks Department

John Short had nothing to add to his report.

Accounting

The Park District had a table at the recent Village Open House. Mike Terson manned the booth. The Open House was attended by approximately 1,500 people.

Marketing/Public Relations

There was nothing to add to Dave Knarr's report.

Safety

There was no old business to report.

OLD BUSINESS

There was no new business to report.

NEW BUSINESS

There was no need for Executive Session.

EXECUTIVE SESSION

Commissioner Jacobson moved to adjourn the Regular Board Meeting at 8:31 p.m., seconded by Vice President Weiss and passed with a voice vote.

ADJOURNMENT

Respectfully submitted,

Secretary